

Faith Lutheran Kindergarten

Sample Xplor Email

Dear Betty,

Welcome to Xplor. The Xplor ID for your Xplor account is -

Login ID : kindy@gmail.com

Password : 4\$N38ee4

You can download Xplor from the Apple App Store

<https://itunes.apple.com/au/app/xplor/id888526164?mt=8> or from the Google Play store

<https://play.google.com/store/apps/details?id=com.xplor>.

You can also access Xplor by visiting us at www.myxplor.com

We hope you enjoy using Xplor.

Sincerely,

Xplor Team

How do parents change their password via the app

1. Sign in (if they log themselves out)
2. Enter 4 digit pin (which they have chosen). This pin can also be reset.
3. Go to Settings
4. Enter password in the Edit Password field
5. Scroll down and SAVE

How do parents change their password via the web

1. log into www.myxplor.com
2. Go to LOG IN
3. Enter Email Address
4. Enter password in the Edit Password field
5. Sign In
6. Once logged in, navigate to the left hand side of the screen and choose Settings
7. Retype a new 6 digit password. Parents should keep a copy of this password in a safe place.
If passwords are forgotten then the centre director will need to reset these and the parent will receive a new email
With a new generic password and will need to follow the same steps to change.